

Additional Instructions for E-Moderation / ePortfolio



GCE Music

SMU21 | SMU22 | AMU21 | AMU22

Included within this document:

- Submission requirements for SMU21, SMU22, AMU21, AMU22
- Exporting MP3 files from Garageband
- Exporting MP3 files from Logic
- Importing Sibelius MIDI before MP3 Conversion in Logic
- Converting Sibelius Audio Files to MP3 using Logic

Submission Requirements

From Summer 2018 Composition (SMU21 / AMU21) and Composition with Technology (SMU22 / AMU22) audio files for moderation should be submitted electronically using the ePortfolio system in **MP3** format.

The ePortfolio application will be available from 9:00am on 9th April 2018 until 5:00pm on 8th May 2018.

For Composition Units (SMU21 / AMU21):

- MP3 audio files should be submitted through the ePortfolio application; and
- hard copies of candidate commentaries should be ready for collection from 8:30am on 8th May 2018.

For Composition with Technology Units (SMU22 / AMU22):

- **only MP3 audio files of the final stereo mix** should be submitted through the ePortfolio application; and
- a **CD including the rough stereo recording** should be included with hard copies of candidate commentaries, ready for collection from 8:30am on 8th May 2018.

All audio files should be named as follows:

Unit Code / Centre Number / Candidate Number e.g. SMU21 71000 1234

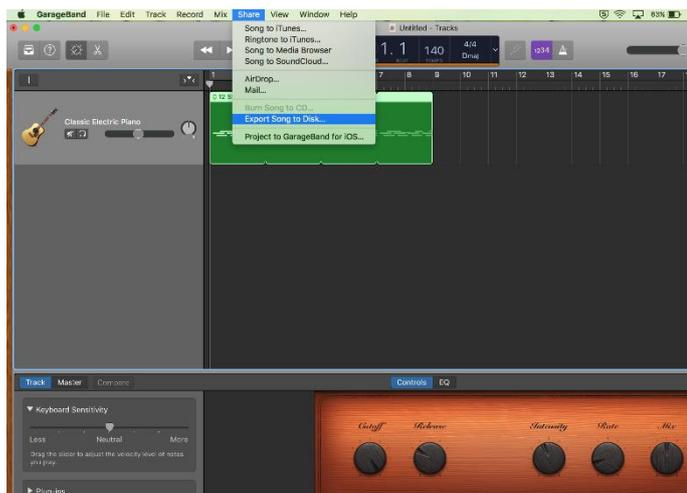
Lead teachers registered for submitting the eCandidate Record Sheet will automatically have access to the ePortfolio application.

Full instructions and support on how to upload files is available on the CCEA E-Moderation site, accessed by following the link below:

http://cea.org.uk/qualifications/e_moderation/application_details/eportfolio_sample_uploads

Exporting MP3 files from Garageband

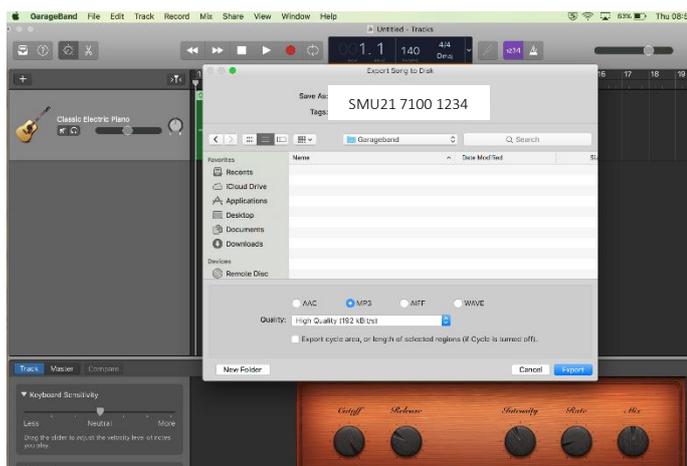
Go to **'Share'** and then **'Export Song to Disk'**



Save your track as indicated in the instructions:

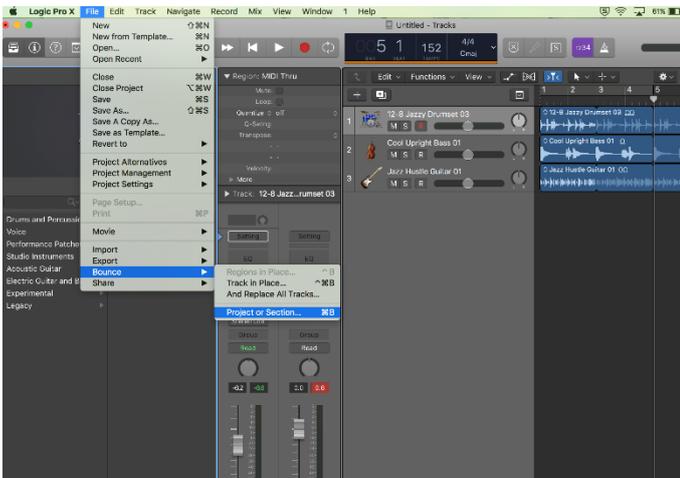
Unit Code / Centre Number / Candidate Number e.g. SMU21 71000 1234

Select **'MP3'**

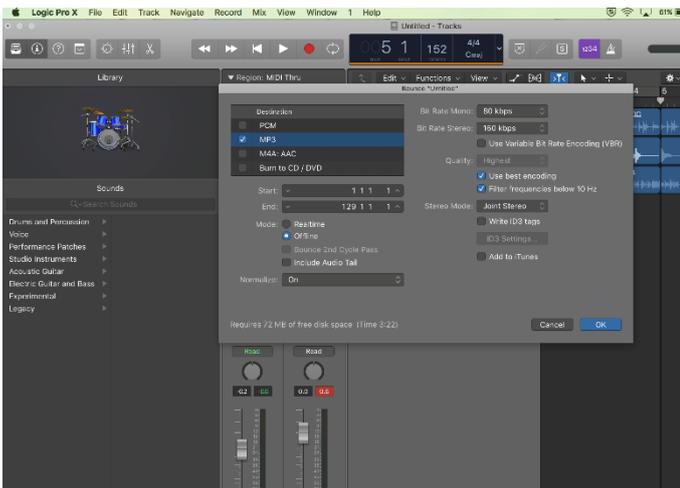


Exporting MP3 files from Logic

Go to **'File'** then **'Bounce'** and then **'Project or Section'**

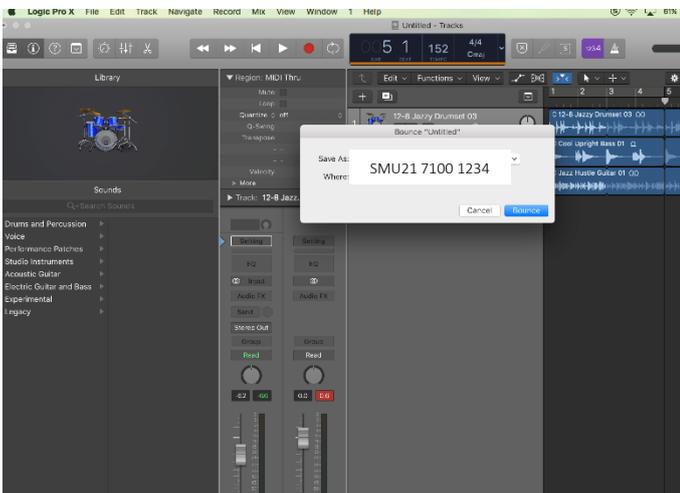


In **'Destination'** select **'MP3'**



Save your track as indicated in the instructions:

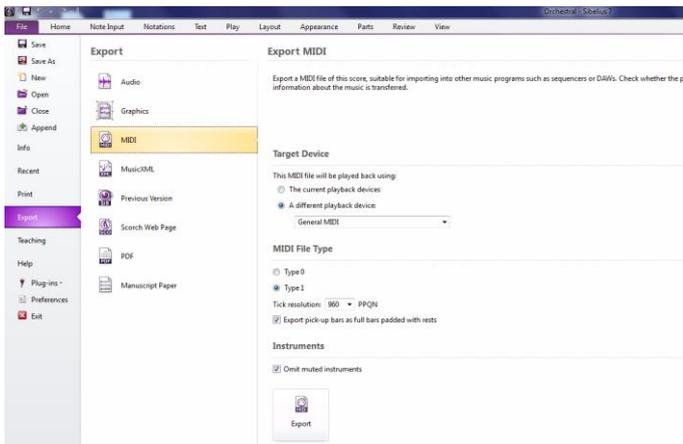
Unit Code / Centre Number / Candidate Number e.g. SMU21 71000 1234



Importing Sibelius MIDI before MP3 Conversion in Logic

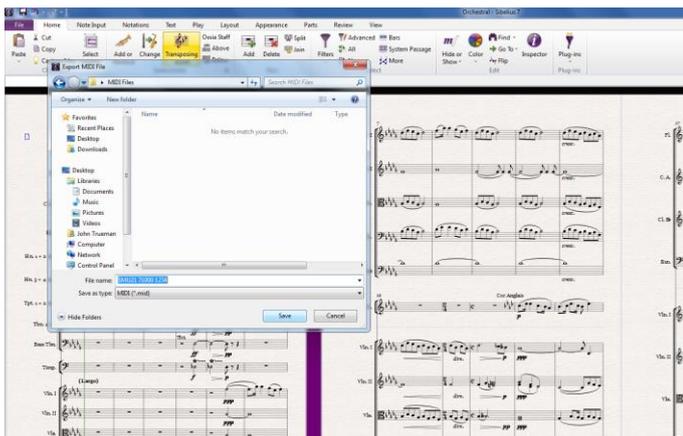
(This can also be completed in Garageband or other DAW software)

In Sibelius go to **'File'** then **'Export'** and then **'MIDI'**

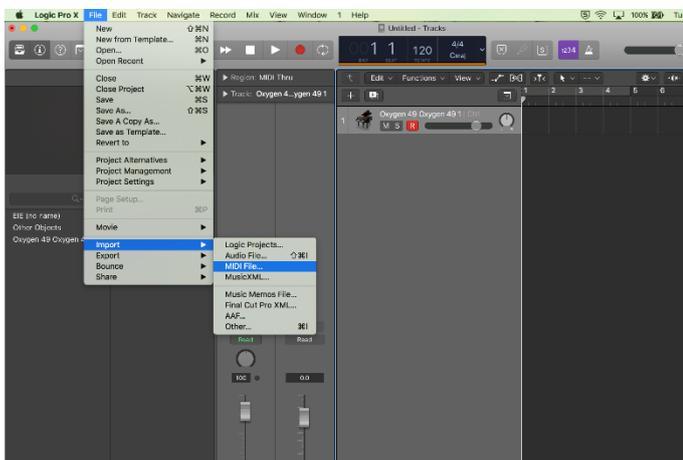


Save your track as indicated in the instructions:

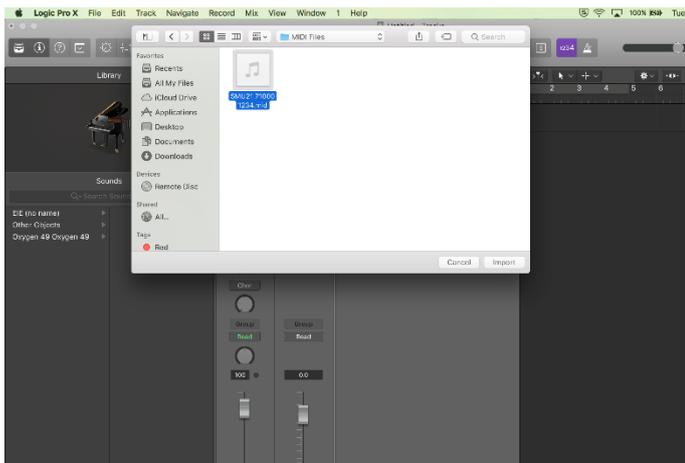
Unit Code / Centre Number / Candidate Number e.g. SMU21 71000 1234



In Logic got to **'File'** then **'Import'** and then **'MIDI'**



Select the MIDI file you would like to import



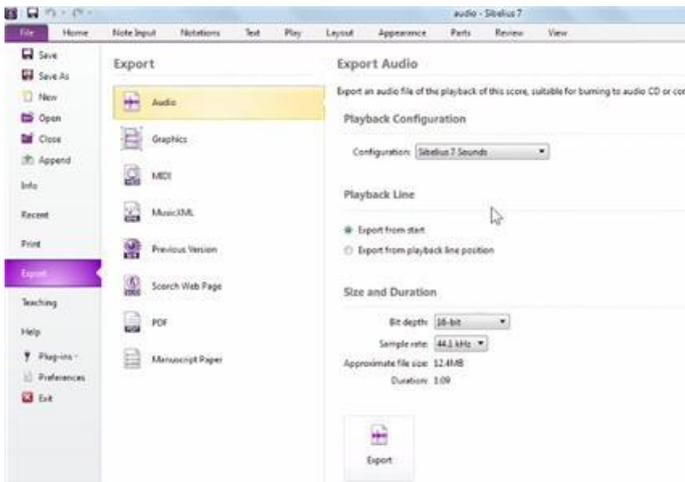
Adjust the mix before exporting as MP3



Converting Sibelius Audio Files to MP3 using Logic

(This can also be completed in Garageband or other DAW software)

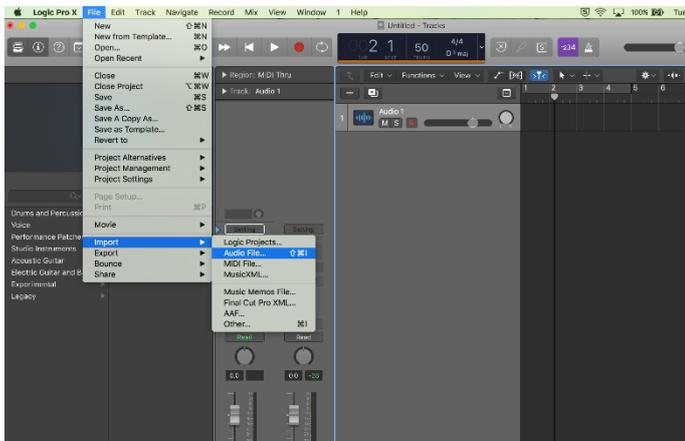
In Sibelius, go to **'File'** then **'Export'** and then **'Audio'**



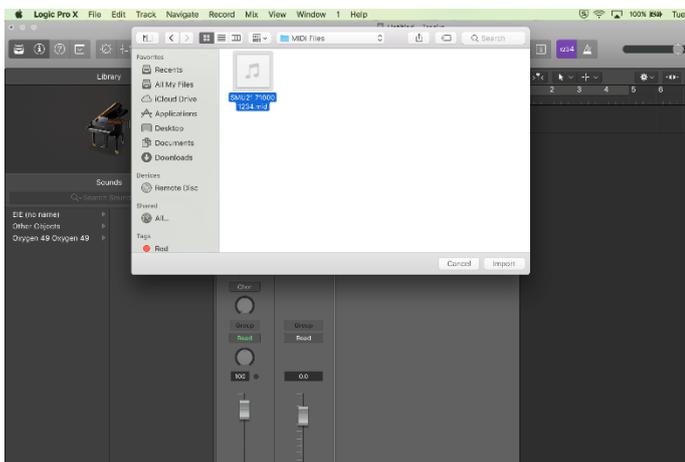
Save your track as indicated in the instructions:

Unit Code / Centre Number / Candidate Number e.g. SMU21 71000 1234

In Logic go to **'File'** then **'Import'** and then **'Audio File'**



Select the audio file you would like to import



Adjust the mix before exporting as MP3

